

ILLEGIB

S E C R E T

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3 APR 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM : Barry Kelly  
Director of SIGINT Operations

SUBJECT : OTE Courses Essential to the Office of SIGINT Operations

Per our discussion and your subsequent request, the following OTE courses are those that the Office of SIGINT Operations (OSO) considers most responsive to our needs. These are not presented in rank order. Group I courses are those that impact on operations, and Group II courses are those career development courses most sought after. We have not included the senior management courses, AIS, MidCareer, SODC, POCC or the Management Seminar in this evaluation. These courses are very useful in management training, and we feel that the present scheduling of our personnel for these courses serves OSO well.

Group I

25X1

25X1

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25X1

Group II

1. Leadership Styles and Behavior
2. Fundamentals of Supervision
3. Fundamentals of Administration. [REDACTED]

25X1

25X1

[REDACTED]  
Barry Kelly [REDACTED]  
*Bar*

25X1